



## Colonial Forge High School P T S O

May 7, 2007 Minutes

Call to Order: 7:00 PM

5 Board Members, 2 Faculty and 7 PTSO Members Present, 1 student



### Principal's Report

- There are less than 30 days of school left until graduation.
- The Safety and Security Team visited on April 18<sup>th</sup>. Due to the Va Tech incident on 4-16, it was requested that the full drill not be completed...only a paper drill. The team will return after the first of the 2007-2008 school year. In early 2008, the team will select two schools from the district to run full scale drills....county emergency works will be involved.
- AP testing began today, May 7<sup>th</sup> and will continue through May 18<sup>th</sup>. The test schedules are not set by CFHS but by the College Board.
- May 16<sup>th</sup> Interims will go home.
- May 24<sup>th</sup>- June 10<sup>th</sup> SOL testing. There will be one subject per day.
- May 25<sup>th</sup> Early Release and Adopt a Senior Day
- May 28<sup>th</sup> No School
- May 30<sup>th</sup> 7 PM Senior Awards Ceremony
- May 31<sup>st</sup> 7 PM Underclassmen Awards Ceremony
- June 1<sup>st</sup> 6 PM Band Awards
- June 6<sup>th</sup> 7 PM Summa Cum Laude Ceremony at BPHS
- June 8<sup>th</sup> 6:30 PM Senior Banquet at Riverside...Unveiling of the Senior Slide Show
- June 10<sup>th</sup> 7-8:30 PM Baccalaureate Service at CFHS...This is a county wide service being sponsored by the Stafford Ministerial Association.
- June 11<sup>th</sup> 12 noon Senior Picnic
- June 12<sup>th</sup> Primary Election
- The county budget next year has left a 15 million dollar shortfall. We will have over 1,800 students next year. We are looking at options on how to handle this number. If parents have any input or ideas, we would like to hear them. We have already asked for input and insight from the faculty. We might need to increase the class size. We will also need the parents' support during these adjustments.
- We need volunteers for the Prom and After Prom.
- Thanks to the Teacher Appreciation Committee for the start of a great Teacher Appreciation Week!!! This year's events have been wonderful!



#### President's Report

- Stephanie Evans conducted the meeting in the absence of the President and Vice President of Membership.
- The Election of the Executive Committee for the 2007-2008 was completed. The following slate was presented and the vote was completed. There was only one candidate per office.
- President: Anna Minogue
- VP of Membership: Kiki Giannopoulos
- VP of Ways and Means: OPEN
- Secretary: Stephanie Evans
- Treasurer: Dan Bradley
- Nancy Niccoluci made the motion to accept the slate of officers as stated. Bryn Eudailey seconded. The slate was unanimously approved by a hand vote.
- Don't forget that tomorrow, May 8<sup>th</sup> at Olde Virginia Gourmet and Gifts will be a great day to shop. They will donate 10% of their sales for the entire day to the PTSO.



#### Secretary's Report

- Kiki Giannopoulos made a motion to approve the minutes and Nancy Nicolucci seconded the motion. The minutes were approved.
- The financial audit for the last school year was sent in by Wendy to the Virginia PTA. The list of the new Executive Committee and the 501(c)(3) Determination Letter Request Form (with the upcoming president) will be mailed this week.



#### Treasurer's Report

- There is a current bank balance of \$12,309.54.
- At this point, we have had \$3,855.00 in After Prom donations.
- The audit for the fiscal year 2005-2006 has been mailed to the Virginia PTA.



#### VP for Membership

- Stephanie Evans reported on behalf of Anna. The last "Coffee with the Principal" was held on April 30<sup>th</sup>. Dr. Martin was thanked for the time that she has given each month to hold the coffees. She is willing to hold monthly coffees again next school year. These coffees are very beneficial to all who attend. It is a wonderful time to have general questions answered by Dr. Martin.



### Ways and Means

- Nancy Nicolucci reported on the status of the Nissan Pavilion fundraiser.
  - We are currently having problems getting volunteers. We have 13 people TIPS trained, but only 11 active participants.
  - This year, if we sign up for an event, we must have a minimum of 4 people attending. If we do not show up, there is a financial penalty for every person below the minimum of 4 people.
  - Last Friday, we had emergencies come up and we were not able to fulfill our commitment.
  - Dr. Martin reported that the Budweiser representative that conducts the TIPS training is willing to come to CFHS to train, if we have an acceptable number of volunteers that can show up for the two hour session.
  - The decision put before the group was to either drop the fundraiser completely, or move forward and focus on fewer events and then work on recruiting volunteers.
  - The membership decided that this fundraiser is quite worthwhile. It was also noted that we have no other fundraisers planned for next year at the current time. Last year, almost \$5,000 was made working some of the events at the Nissan Pavilion which has covered our scholarships for this year. With a successful season, it was noted that this could eliminate the need for other fundraisers during the year.
  - Dr. Martin will work with the Budweiser representative to come up with a training date, which will hopefully be before the end of May. After the date is determined, Stephanie will send out an email.



### Teacher Appreciation

- Teacher Appreciation Week is going well. The staff seems to be enjoying the clues for the “Who Done It” mystery. The luncheon will be Friday.
- Don’t forget to thank a teacher!!



### Renaissance

- The cards have gone out.
- Judy Martin and Kathy Menser have volunteered to co-chair the Renaissance committee next year and the training/turnover has begun.
- Dr. Martin stated that this has been a very successful program this year.



### Scholarship

- There were 7 scholarship applications received for the 6 available scholarships. All have been logged in and are currently being read by an independent committee.

- The scholarship chair should know the results within one week.
- The recipients will receive a certificate during the Senior Awards on May 30<sup>th</sup>. Diane Bender can assist with making the certificates, if needed.
- The recipients will receive detailed information in a letter that will accompany their certificate detailing the process for having the money deposited into their school account. This information will also be posted on the web site.



#### After Prom

- Bryn Eudailey reported on the status of the After Prom.
- Everything is set as related to the entertainment and prizes.
- The prizes are great. A few examples are: Two laptops (1 Junior & 1 Senior), and 2 flat screen televisions (1 Junior & 1 Senior)
- All the food during the celebration will be free to the students. We could use some additional “dinner” type foods, so if anyone has any contacts, please contact Bryn.
- Volunteers are still needed for the evening. The clean up will begin around 3:30 AM when all of the students go into the Auditorium for the Hypnotist Show, and the distribution of the door prizes. The after prom end at 5 AM.
- If we can sell 300 tickets, then we will break even. We have sold 53 tickets as of today. The tickets will be available everyday at lunch during the week of the prom. The cost is \$30 in advance or \$35 at the door.



#### Wrap Up

- Thanks again from Dr. Martin and Mrs. Trant to the Teacher Appreciation Committee for a great year.



#### Upcoming Dates

May 20 <sup>th</sup>	12:00 AM-5:00 AM	After Prom Celebration
May 30 <sup>th</sup>	7:00 PM	Senior Awards
May 31 <sup>st</sup>	7:00 PM	Underclassmen Awards
June 4 <sup>th</sup>	7:00 PM	PTSO Meeting

Meeting Adjourned: 8:08 PM

Respectfully Submitted,

Stephanie Evans  
2006-2007 CFHS PTSO Secretary