



Colonial Forge High School P T S O

April 2, 2007 Minutes

Call to Order: 7:00 PM

7 Board Members, 2 Faculty and 5 PTSO Members Present



Principal's Report

- There are nine weeks until graduation.
- Friday, April 6th will be a full school day
- We will begin advertising the dates for the SOL and AP testing.
- The Master Schedule for next year is currently being developed. Guidance is also beginning to work on schedules for next year.
- The "Safe School" Visiting Team will be visiting the school on April 15th. If you have not completed the online questionnaire that was sent out by the PTSO, please go online and do so.
- On Thursday, May 3rd from 5-8 PM, sports physicals will be administered. We are still in need of volunteers to assist with this evening. If you are interested, please contact Mr. Collier.
- From May 30th thru June 14th, the school will have something scheduled every evening. This is a very busy time of year.
- May 19th is the prom, followed by the After Prom party on May 20th.
- Thanks to the Teacher Appreciation Committee for the great March Spring Fling Salad Bling.



President's Report

- Anna Minogue opened the meeting until Gene arrived.
- The floor was opened up for nominations for the 2007-2008 Executive Committee. The following are the nominations:
 - President: Anna Minogue
 - VP of Membership: Kiki Giannopoulos
 - VP of Ways and Means: OPEN
 - Secretary: Stephanie Evans
 - Treasurer: Dan Bradley
- The elections will be held at the May 7th PTSO Meeting.
- We need to look at the PTSO inventory in the Faculty Lounge and Office closet, as well as, the After Prom items.
- After Prom is going well. Money and prizes continue to come in. The committee meets weekly.



Secretary's Report

- Anna Minogue made a motion to approve the minutes and Wendy Howard seconded the motion. The minutes were approved.
- Forge articles for the May/June issue are due by the 13th of the month to the secretary.



Treasurer's Report

- There is a current bank balance of \$11,048.26.
- At this point, we have had \$2,655.00 in After Prom donations.
- A total of five checks have been paid out for the After Prom Entertainment
- The audit for the fiscal year 2005-2006 has been completed. One error was noted by Dr. Martin, and this will be corrected prior to sending the audit to the VA PTSA.
- Stephanie Evans reported that the audit is being completed at this time, in order to have the CFHS PTSO in a “good standing” status with the VA PTSA so that we can apply for our own 501(c)(3) status. The dues have been paid and our by-laws have been approved. Once the audit is completed, it will be submitted to the state PTSA with the application form for the 501(c)(3). We also now have a new EIN.



VP for Membership

- Stephanie reported on behalf of Anna. The April “Coffee with the Principal” will be April 23rd. The May Coffee will be cancelled because Dr. Martin, along with a few students, will be making a presentation to the Virginia Governor.
- On Tuesday, May 8th, Olde Virginia Gourmet and Gifts Inc. will be donating 10% of their profits for that entire day to the CFHS PTSO. Stephanie will send out an email to the membership prior to that time and the info was submitted to the FORGE for publication.



Ways and Means

- Nancy Nicolucci reported that four people are being trained tonight at the Nissan Pavilion. We will now have 11 people trained, and 6 more are interested in getting trained when additional training dates are added. The first five events have been scheduled. A volunteer's time commitment for each event will be approximately 7-8 hours.



Teacher Appreciation

- The March Spring Fling Salad Bling went well. We had very generous donations from Blooms and Paneras. Thank you notes have been sent out to these two businesses.

- On Friday, April 6th, surprises will be placed in the Faculty boxes, but PTSO members will have several chances for special prizes
- May 7-11 is Teacher Appreciation Week and there will be a “Who Done It” Event.



Renaissance

- The prize distribution is going well.
- Judy Martin and Kathy Menser have volunteered to co-chair the Renaissance committee next year. Susan and Nancy will begin orienting them during the 3rd quarter card distribution process.



Scholarship

- The scholarship applications are now in the Guidance office.
- The deadline for applications is April 27th.



After Prom

- No Report.



Wrap Up

- Gene recommended that there be turnover meetings between the old and new board members.
- Gene thanked Stephanie for all of her contributions this year.
- He also thanked the members for coming out. The interest and involvement in the organization is continuing to grow.



Upcoming Dates

April 30 th	9-10 AM	Coffee with the Principal
May 7 th	7:00 PM	PTSO Meeting

Meeting Adjourned: 7:38 PM

Respectfully Submitted,

Stephanie Evans
2006-2007 CFHS PTSO Secretary