



## Colonial Forge High School P T S O

February 6, 2007 Minutes

Call to Order: 7:05 PM

7 Board Members, 3 Faculty, 1 Student and 3 PTSO Members Present



### Principal's Report

- Dr. Martin thanked everyone for the support that she received during the time her mother passed away and when her father was hospitalized. She also thanked the PTSO for the donation to the American Cancer Society in memory of her mother.
- Report cards went out last Friday.
- Parent-Teacher conferences will be Thursday, February 8<sup>th</sup>.
- The school is very busy right now with the end of the winter sports, and the beginning of the spring sports. The Band just completed a great competition and the Scholastic Bowl Competition went very well also.
- Freshman Orientation, for the upcoming class, will be February 20<sup>th</sup>, 2007.
- There will also be a NCAA eligibility workshop coming up...TBA
- The new School Superintendent is currently in town, and will be visiting CFHS tomorrow, February 6<sup>th</sup>.



### President's Report

- The General Elections will be held in May. There will be multiple positions available this year.
- We received a check for \$159.30 for participating in the 2006 Summer Golf Tournament.
- The "Towers" meeting will be held at CFHS, on February 6<sup>th</sup> at 7 PM. The towers do not directly impact the school, but they will impact some of the families of our students.
- We have only four more scheduled general PTSO meetings, and we will be quite busy. Because of all the activities, there is a possibility that we may have to call a few extra meetings.



### Secretary's Report

- Nancy Nicolucci made a motion to approve the minutes with the one correction that it was the SCA, not the Junior Class, that was responsible for the prom and after prom themes, as well as, the suggestions for the after prom t-shirt colors. Wendy Howard seconded the motion. The minutes were approved with the correction.
- Forge articles are due by the 13<sup>th</sup> of the month to the secretary.

- It was brought to our attention that the bylaws and dues that were sent in April of 2006 to the VA PTA were never received. Because of this, the CFHS PTSO is not in good standing currently with the VA PTA. This can be easily corrected though.
  - I have communicated verbally and via email with the VA PTA representatives, and they are being quite helpful. A copy of the bylaws will go out tomorrow to the VA PTA Bylaws Chairman.
  - Wendy will be sending in our dues.
  - A copy of an audit for the last fiscal year, and a list of the current officers and our EIN will then be sent in to the state and we should then be granted the status of being in “good standing” at that point.
  - Following that, we will then request the letter for our 501(c)(3) charitable status from the VA PTA.
- The memorial gift check to the American Cancer Society was mailed on Wednesday, January 10<sup>th</sup>.
- The job descriptions are mostly complete. I’m currently waiting on input from two committee chairpersons. Gene has the completed descriptions for review and approval. Once these are completed, the board notebooks will be compiled.
- The PTSO website link is now operational. Please send any updates for your area to Stephanie.



#### Treasurer’s Report

- A mid-year audit is being completed.
- One change has been made to the monthly report based on a double entry.
- The current banking balance is \$10,419.23.
- Of that balance, \$4,000 is designated for scholarships.



#### VP for Membership

- We currently have 418 members, of which 86 are faculty members.
- The January “Coffee with the Principal” was snowed out.
- The next “Coffee with the Principal” is scheduled for February 26.



#### Ways and Means

- Nancy Nicolucci reported on the Henn Basket Bingo. Over 50 tickets have been sold. If you are interested in selling tickets, Nancy has tickets with her tonight. The drawings will begin on February 20<sup>th</sup>.
- Nancy Nicolucci reported that the Nissan Pavilion fundraiser will begin the first weekend in May, and continue through the end of September. They have now started scheduling for concerts. All interested people must be trained before volunteering...training is held in April. The training is also good for three years. We need to have as many volunteers as possible trained. Nancy has agreed to begin the coordination of this fundraiser, but she will need someone to take over once school is out. The role at that point, will be mostly emailing and assuring

that the agreed upon events are covered for volunteers. Please let Gene or Nancy know if you are interested,



#### Teacher Appreciation

- On February 14<sup>th</sup>, the committee will host “Death by Chocolate.”
- March 22<sup>nd</sup> will be the next luncheon
- In May, for Teacher Appreciation Week, there will be a Mystery Event.
- Thanks to Achara Florist and Fine Gifts for their donation of multiple gifts for our Teacher Appreciation events. We will submit a “thank you” also to the FORGE.



#### Renaissance

- The Renaissance committee will begin working on the cards for the 2<sup>nd</sup> quarter.
- We will need a Renaissance Chair for next year.
- Renaissance is currently occurring at four schools and there is one Central Coordinator for the entire program. This position will also be available.
- CFHS has the strongest Renaissance program.
- Thanks to Nancy Lamberson and Susan Ruggiero for all of their hard work and dedication over the past years!!



#### Scholarship

- The scholarship application has been completely redone.
- Guidance has been contacted to notify them that the PTSO will be offering the scholarships this spring.
- Some readers have already been selected.
- The scoring sheet is being worked on.
- If seniors would like to be notified when new scholarships come up, they can go to [schoolnotes.com](http://schoolnotes.com) and sign up with Mrs. Boster to receive automatic updates.



#### After Prom

- Diane Bender is the chairman of the after prom committee.
- Committee meetings will need to occur on a day other than Monday.
- Some example of the committees will be the following: Food, Security, Entertainment
- The letters will be going out to the Junior and Senior parents and businesses asking for donations soon.
- Dr. Martin approved the after prom t-shirts being black with red and gold lettering.
- T-shirt designs will be presented at the March meeting.



Wrap Up

- A question regarding CFHS going to Block Scheduling was asked of Dr. Martin.
  - With the new superintendent, she is unsure of his stance on having schools with different plans.
  - She is not planning on going to block scheduling next year, but just in case, she is encouraging all students to select extra electives when they are planning their next year’s schedules.
  - There is currently not any published data on the effects of Block Scheduling for Stafford County.
- A question regarding the current status of the 3 Point Incentive plan was asked of Dr. Martin.
  - Dr. Martin held up the book that she compiled with statistics for the first semester relating to this pilot program. The school board will be reviewing this document.
  - There was significant improvement with absences and tardiness.
  - Two high schools were very unhappy with the pilot, and some incorrect information was put out to the public. Two other high schools wanted to implement the program immediately.
  - The 3 point incentive plan was on the school’s plan that was submitted to the Central Office, and this overall plan was reviewed three times.
  - Dr. Martin has already noticed an increase in absences and an increase in tardiness since it was announced that the incentive plan would not be present during the second semester.
  - Data will continue to be collected throughout this school year.
  - Surveys are also being taken with different student groups.
  - This pilot was NOT a failure!
  - When the cancellation of this program was announced, emails immediately went out among the students regarding a planned “Senior Skip Day.” Please note that this is not condoned, endorsed or supported by the school.



Upcoming Dates

February 20 <sup>th</sup>		Freshman Orientation
February 20 <sup>th</sup>	—March 7 <sup>th</sup>	Henn Basket Bingo drawings
February 26 <sup>th</sup>	9-10 AM	Coffee with the Principal
March 5 <sup>th</sup>	7:00 PM	PTSO Meeting

Meeting Adjourned: 7:45 PM

Respectfully Submitted,

Stephanie Evans  
2006-2007 CFHS PTSO Secretary